



Joint Committee on Specialist Training

GENERAL INFORMATION ON SPECIFIC SPECIALIST TRAINING ADMINISTERED BY JCST

ELIGIBILITY CRITERIA FOR TRAINEESHIP APPLICATION

1. To be eligible for Traineeship, applicants must fulfil the following:
 - a) All applicants have to be registered with Singapore Medical Council (SMC) under “full” or “conditional” registration by the commencement date of the traineeship.
 - b) All applicants **are not** already residents or trainees.
 - c) Resident, who withdrew from residency training to switch to Radiation Oncology Seamless training or Pathology Seamless training, must complete serving the 1-year penalty before the application deadline.
 - d) Doctors in the public sector must be provisionally, conditionally or fully registered.
 - e) House Officers (HOs) are eligible to apply. If selected, they must produce the requisite conditional or full medical registration with SMC by the start of their traineeship.
 - f) Doctors who are applying will be subjected to the entry criteria imposed by the respective Residency Advisory Committee or Specialist Training Committee.
 - e) There are additional entry requirements and/or document(s) that applicants are required to submit with their application. Please refer to **Annex B** for more information.

TRAINEESHIP APPLICATION AND SELECTION INTERVIEW

2. The application will be via MOHH eResidency website at <https://mohh.workforceoptimizer.com/wfop/web/#/> and subject to the policies and terms governing residency application.
3. The only exception is that the seamless traineeship interview will be a panel interview formed by the respective Residency Advisory Committee (RAC)/ Specialist Training Committee (STC), instead of the Multiple-Mini-Interviews (MMI) format used for residency interviews.
4. Eligible applicants for Seamless Traineeship will be informed on the interview date, time and location by the JCST Secretariat.
5. Traineeship positions will be prioritised for Singaporeans, Singapore Permanent Residents (PRs) and local-trained foreign doctors.

COMMENCEMENT OF SPECIALIST TRAINING

6. Successful applicants who have been selected must formally
- a) accept and submit the hardcopy of the acceptance form;
 - b) produce a SMC Registration¹ (where applicable); and
 - c) inform the JCST Secretariat in written form if they wish to
 - (i) change employers
 - (ii) withdraw from Traineeship
 - (iii) resign from the public sector
 - (iv) go on NPL (after approval obtained from Human Resource Department of employer)
 - (v) defer their Traineeship²
 - (vi) change of contact or mailing address

TRAINEESHIP OFFER VALIDITY PERIOD

7. Successful applicants are to ensure that he is employed by an accredited training unit (Cluster hospitals, Statutory Boards or Ministry of Health, where applicable) and has secured a training position in that training unit by the traineeship start date.

8. **The traineeship is contingent on the availability of a training position in the institution applied for and the offer will lapse** should the applicant be for some reason be unable to secure a training position to commence traineeship in July 2022, **by the stipulated deadline in the traineeship offer even though he/she has secured an offer from JCST.**

PERIOD OF APPOINTMENT AS A TRAINEE

9. All applicants should note that the appointment as Trainees is subject to successful employment by the MOH Holdings (MOHH). Trainees will be assessed regularly by the appointed supervisors.

10. Part-time training is subject to approval provided that it is at least half of a full-time position. The duration of training will be increased to provide the same overall training time as for full-time basic trainees. Part-time training must meet the same standards as full-time training. Any changes to the part-time training programme are to be submitted to RAC/STC and JCST for approval before implementation.

INTERRUPTED TRAINING

11. Specialty training should be continuous. If a training programme is interrupted for any reason, the RAC/STC/JCST may at its discretion, require the trainee to undergo a further period of training in addition to the minimum requirements of the programme or terminate the Traineeship altogether.

12. All trainees are required to conform to the traineeship period and training plan as approved by RAC/STC and JCST. If the trainee wishes to change to part-time training or defer traineeship, approval is to be sought prospectively from JCST through RAC/STC.

MAXIMUM CANDIDATURE

13. All trainees must complete training requirements, requisite examinations, and obtain their exit certification from JCST not more than 3 years beyond the standard length³ of their training programme. This policy applies to all programmes, regardless of whether the programmes comprise of basic and advanced phases or are “seamless” programmes.

¹ Applies to HOs who will become MOs by Traineeship start date.

² If for some reason(s), the successful applicant is unable to inform personally (eg. hospitalized), his employer should inform JCST.

³ The standard length of training for each specialist training programme is determined by the Specialists Accreditation Board and is made known to all its programmes.

14. With effect from July 2019 intake onwards, residents/trainees commencing second specialty⁴ or subspecialty⁵ training will be given an additional two years (instead of three years) beyond the standard duration of their training period to complete the respective training and obtain the exit certification.

15. Statutory leave due to SAF liabilities and entitled maternity leave (currently four months) will be excluded in the computation of the maximum allowable period, and the maximum allowable period would be extended accordingly to allow the trainees to make up the equivalent period of statutory leave.

16. All other leave including leave for research for trainees is counted into the two/three year allowable extension of traineeship.

COURSES, LECTURES AND EXAMINATIONS

17. Trainees are expected to attend courses, seminars, lectures and other continuing medical education activities in the specialty throughout the training period. All training activities should be recorded in the logbook. They must also meet their supervisors to discuss their training at least once a month.

MONITORING OF TRAINING AND SUBMISSION OF TRAINING REPORTS

18. Trainees must keep proper and updated records in their logbooks to reflect the activities encountered in their training such as case management data, patients' management and operative procedures and research. Their logbooks must be duly endorsed by an authorized signatory at the end of each posting.

19. Trainees are progressively assessed by their Supervisors, in consultation with Heads of Departments. An assessment must be submitted within one month of completion of each posting.

ADMINISTRATIVE, TRAINING AND EXAMINATION FEES

20. The annual training fee for trainees is **S\$1792** per year for Years 1 & 2, progressing to **S\$2866** from Year 3 onwards under the current rates.

21. Please note there is no prorating of the annual training fees for part-time training periods or for periods less than a year. Please refer to **Annex C** for more information on the fees.

22. All fees are subjected to prevailing goods and services tax (GST).

23. All fees may also be subjected to revision in the future to reflect the costs of administration.

MANDATORY MEDICAL ETHICS, PROFESSIONALISM AND HEALTH LAW COURSE AND OTHER COURSES AND TRAINING

24. It is **mandatory** for all **exiting trainees** to attend and complete the following:

- d) **Medical Ethics, Professionalism and Health Law Course** (e.g conducted by the Singapore Medical Association)
- e) Postings and courses stipulated by the Specialists Accreditation Board

⁴ Second specialty training must be approved by the SAB. Examples are Internal Medicine(IM) and Advanced IM+ IM-related specialties(selected), General Surgery + Approved Surgical Specialties

⁵ Aviation Medicine, Intensive Care Medicine, Neonatology, Palliative Medicine, Sports Medicine and Paediatric Medicine Subspecialties (Paediatric Cardiology, Paediatric Haematology & Oncology, Paediatric Nephrology and Paediatric Gastroenterology and Paediatric Intensive Care)